



# SRI AUROBINDO COLLEGE

(University of Delhi)  
MALVIYA NAGAR, NEW DELHI - 110017  
E-mail : principal@aurobindo.du.ac.in  
Website : www.aurobindo.du.ac.in

श्री अरविन्द महाविद्यालय  
(दिल्ली विश्वविद्यालय)  
मालवीय नगर, नई दिल्ली-110017

Ref. No. ....

Dated .....

## Minutes of the Meeting II - IQAC

January 15, 2016

The meeting of the IQAC Committee was held on Friday, January 15, 2016 at 12:30 PM in the Principal's Office. The following were present.

1. Dr. Vipin Kumar	Chairman (Principal Offg.)
2. Dr. Sangeeta Kaul	Coordinator <i>J. Kaul</i>
3. Mr. B Raja Rajan	External Member, Joint Registrar of College's DU <i>B. Rajan</i>
4. Mrs. Shobhna Chandra	Faculty Member ( Absent )
5. Mrs. Vandana Bhalla	Faculty Member <i>VP Bhalla</i>
6. Dr. Rashmi Mathur	Faculty Member <i>R. Mathur</i>
7. Dr. Soni Rastogi	Faculty Member <i>S. Rastogi</i>
8. Dr. Aprajita Chauhan	Bursar <i>A. Chauhan</i>
9. Dr. Meeta Mathur	Faculty Member and NAAC Convener <i>M. Mathur</i>
10. Dr. Rajiv Aggarwal	Management Representative <i>R. Aggarwal</i>
11. Mr. Manoj Sharma	Alumni Representative <i>M. Sharma</i>
12. Dr. Raj Kumar Verma	Faculty Member <i>R. Verma</i>
13. Mrs. Meenu Panwar	Section Officer (Administration) <i>M. Panwar</i>
14. Mr. Ravinder Singh	Senior Assistant <i>R. Singh</i>

The following issues were discussed during the meeting :

1. Approval of the previous minutes of meeting, held on Friday, October 16, 2015.



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2. To Establish the Committee in college to focus on the report and data updation for the purpose of NAAC Accreditation of the college.
3. To highlight and discuss any issues brought up the students, staff or non-staff members of the college, especially pertaining to the discipline of the college, adequate conduction of the college or any difficulty faced by them, in particular.
4. To direct the Cultural Committee of the college to prepare and plan the smooth and effective conduction of the Annual Fest of the college.
5. To include and execute a Spic Macay Cultural programme as part of Annual Fest of the college.
6. Issue guidelines to the Student Union members on the conduction of the Annual College Fest of the college and maintaining discipline in and around the college campus.
7. To direct the faculty members of various departments and encourage students to conduct National Seminars and Conferences in college.
  - a. A two- day National Seminar in collaboration with CSTT, MHRD on the topic –Recent Trends in Technical Terminology in Science held on Feb.16-17, 2016, to be organized by Department of Chemistry, Physics and Mathematics.
  - b. A two-day UGC-sponsored National Seminar on – Changing Business and Economic Environment in India: Vision 2020 to be held on Feb. 26-27, 2016 which was organized by the Departments of Commerce and Economics.
  - c. A two-day ICSSR Sponsored National Seminar on March 29-30, 2016 on the topic –Emerging Economics and Challenges to sustainability towards developing nations, to be organized by Department of Chemistry, Economics and Environmnetal Sciences.
  - d. Department of Hindi to organize a two-day seminar titled “*Vaishvikaran and Bhakti Kaal*” under the guidance of Dr. Sudheer Pratap Singh.



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8. To prepare a plan of action and execute a successful annual fest of Commerce Department, Commercism as well as a successful launch of Chemistry Department society, Tatva. Additionally, Electronics Department proposed the organization of their Annual fest, IMPRESIONANTE 2K16, which was accepted and approved.
9. English Department proposed a two-day literary extravaganza Odyssey 2016, which was scheduled to be held on March 17-18. The proposal was accepted.
10. Department of Political Science suggested their Departmental Annual Festival 'We the people' which was proposed to be held on March 28, 2016. The festival comprised of a seminar on 'Understanding Nehru: As a Philosopher & As a Statesman'. The Proposal was accepted.
11. To direct and guide various departments of the college to conduct one day interactive and educational events such as movie screenings, organizing talks and sessions of eminent speakers on career related issues as well as current or ongoing concerns and issues, nationally and internationally.
12. To direct the Placement Cell of the college to connect with companies and invite them for conducting placement drive in the campus, for the students of various departments.
13. To discussing with the Library Committee of the college to focus on the issues faced by them.
14. To focus on the IT facilities of the college and ensure steps to improve them.
15. To discuss the progress of the report to be submitted by the Infrastructure Department of the college.
16. To look into the upgradation and maintenance of Bio Gas Plant for effective functioning of the same.

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17. To prepare plan of action and successful execution of the Annual Sports Meet in the month of March.

Dr. Sangeeta Kaul  
Coordinator  
IQAC

Dr. Vipin Aggarwal  
Chairman  
IQAC